



BOARD OF TRUSTEES POLICY MANUAL

ENROLMENT POLICY (3.6)

Rationale

Bethlehem College is required to manage its student population so as to maintain its Special Character as defined under its Deed of Integration. A key part of this is the process of admission to the College.

Enrolment Policy is necessary to:

1. Maintain the distinctive character of the College.
2. Maintain rolls at a desirable level.
3. Specify the order of consideration for places at Bethlehem College

Policy Statement

All students wishing to gain admission to Bethlehem College must meet the stipulations of the Enrolment Policy

Biblical Principles

Bethlehem College was established in order to provide an education steeped in the Christian faith. It is important to honour the intentions of the founders and so ensure that the spirit in which the College was established is maintained.

Guidelines

A first priority of enrolment with parents or guardians who can demonstrate that they live as active Christians through, but not exclusively, membership of, or affiliation with, a Christian church, adherence to the principles of Protestant Evangelical Christianity and acceptance of the College's Statement of Special Character. Such applicants shall be known as applicants with a "Particular Connection".

A second priority of enrolment at the College under Section 29 (1) of the Education Act shall be given to those students whose parents accept the "Statement of Special Character" but have no particular membership of or affiliation to a Christian church. Such applicants shall be known as applicants with a "General Connection".

First and Second Priority applicants are identified as "Preferential Applicants" under the Integration Agreement.

A third priority of enrolment at the College under Section 29 (1) of the Education Act shall be given to those students whose parents have no church connection and do not or cannot accept the Statement of Special Character.

Third Priority applicants are identified as "Non-Preferential Applicants" under the Integration Agreement.

See diagram Appendix 1

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The ratio of Preferential to Non-Preferential students shall not exceed the ratio of 9:1 as stipulated in the Integration Agreement.

The Board and the Proprietors delegate the role of assessing applicants to the College Principal. The Board may rule on individual cases.

Order of Consideration

The order of consideration as listed below, stipulates only the order in which applicants are considered and does not imply a guarantee of an offer to the highest ranked applicant. The Principal shall have the right to enrol any student for whom the Principal believes there is a prima facie case.

Priority 1 applicants will be considered in the following order;

1. Children of permanent staff members.
2. Students from Christian Education Trust owned Early Childhood centres, entering the college at Year 0 and Year 1.
3. Siblings of present students.
4. Students transferring from a similar Christian School.
5. Students whose parents are returning permanently from active missionary service.
6. Students whose parents (or one of them) are involved in full-time ministry within a Christian church or ministry.
7. Former students returning to Bethlehem College.
8. Siblings of former students.
9. Children of former students.
10. Other students.

Priority 2 applicants will be considered in the following order;

1. Students from Christian Education Trust owned Early Childhood centres, entering the college at Year 0 and Year 1.
2. Siblings of current Bethlehem College students.
3. Former students returning to Bethlehem College.
4. Siblings of former students.
5. Children of former students
6. Students transferring from a similar Christian school; or
7. Other students.

Where two or more applicants have the same order of consideration they shall be considered in the chronological order of receipt of the application.

In the case of applicants with special needs, the Principal must take into consideration the nature of the special need and the College's ability to provide the required environment and resources.

The Principal shall maintain a wait list of applicants in the event that there are more prospective students than places available.

The Principal, in his monthly report, shall provide the Board of Trustees with a list of all the students being offered places, categorised by Priority.

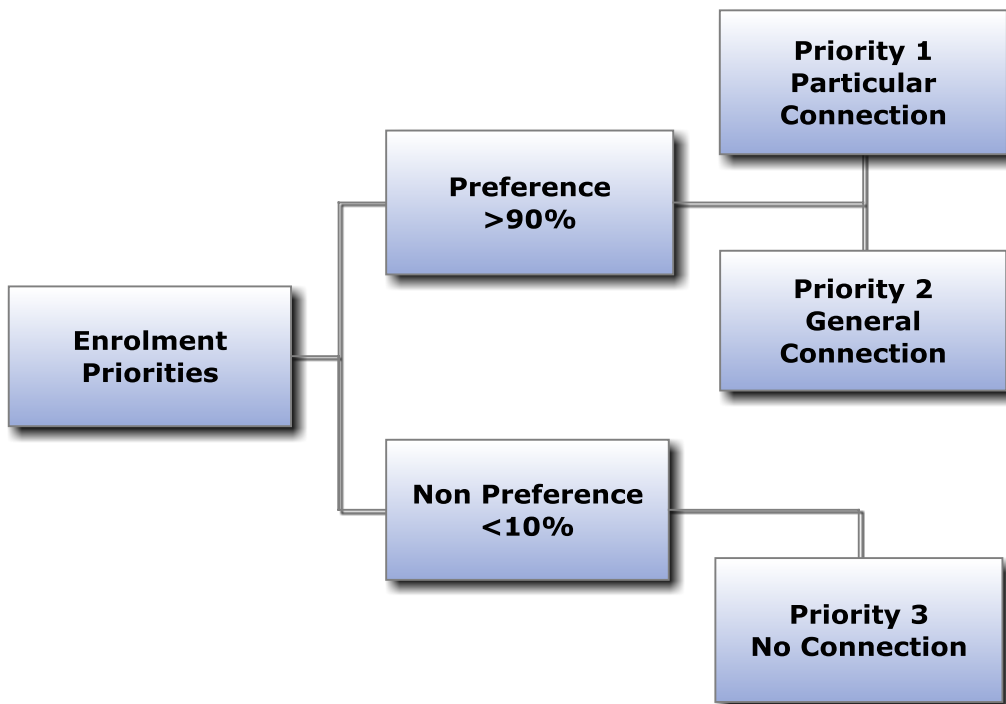
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Ngati Kahu Applicants

The Proprietor has agreed to award Wairoa Marae Scholarships for children of the Ngati Kahu hapu. The Board of Bethlehem College must reserve places for students from Ngati Kahu, ensuring the aspirations of the Proprietor are met whether the families meet the preferential criteria or not.

Applicants under the Ngati Kahu scholarship scheme will be considered under the normal criteria for admission.

Appendix 1 – Enrolment Priorities



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